

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: WESTMOUNT HEALTH FACILITY & COUNTRYSIDE ADULT HOME

DATE: APRIL 25, 2006

Committee Members Present:

Supervisors	Haskell
	Tessier
	Barody
	Mason
	Geraghty

Committee Members Absent:

Supervisors	Champagne
	O'Connor

Others Present:

Representing Westmount Health Facility:
Hal Payne, Administrator
William H. Thomas, Chairman
Joan Parsons, Commissioner of Administrative &
Fiscal Services
Supervisor Gabriels
Supervisor Stec
Supervisor VanNess
Joan Sady, Clerk of the Board
Debra L. Schreiber, Legislative Office Specialist

Mr. Haskell called the meeting to order at 10:28 a.m.

Motion was made by Mr. Geraghty, seconded by Mr. Barody, and carried unanimously to approve the minutes of the March 31, 2006 Westmount Health Facility & Countryside Adult Home Committee Meeting, subject to correction by the Clerk.

Privilege of the floor was extended to Mr. Payne, who distributed copies of his agenda packet to members of the committee, a copy of which is on file with the minutes.

Commencing with the Countryside Adult Home agenda, Mr. Payne indicated the New York State Department of Health (NYS DOH) waiver to locate the Meals on Wheels site at the Countryside Adult Home were completed, letters of support were attached and mailed approximately two weeks ago. He said he spoke with DOH this week and they confirmed they received the waiver and forwarded it on to the appropriate party.

Referring to the second item on the Countryside Adult Home agenda, Mr. Payne reported they were in receipt of the specifications and had an estimate on prices; however, they were currently awaiting word from Siemens Building Technologies, Inc. as to whether they could roll it into the energy saving project. In response to an inquiry by Mr. Barody relative to the project time frame, Mr. Haskell commented he would contact Mr. Garrett of Siemens Building Technologies and advise the committee. Mr. Payne apprised that Siemens would be at the May meeting to make a presentation on the Co-Generation Project at Westmount which had won a national award for the design and engineering.

Mr. Payne advised he received an update on the septic system installation at the Countryside Adult Home. He said the bids would be opened on May 4, 2006 and seven contractors had picked up applications; therefore, he said it should be competitive. Upon approval by Mr. Remington, Superintendent of Department of Public Works, he noted the project should be ready to go.

With respect to the Westmount Health Facility agenda, Mr. Payne advised they had transferred

funds to replace both the computer and server that crashed shortly after the last meeting.

Mr. Payne notified the committee that on May 21, 2006 at 2:00 p.m., two elderly residents were getting married and all supervisors were invited to attend the ceremony.

Continuing on with the third item on the Westmount Health Facility agenda, Mr. Payne noted he was requesting one transfer of funds in the amount of \$200 to replace a 17" monitor. He added he was requesting another transfer of funds in the amount of \$1,816 to purchase some physical therapy equipment as well as a refrigerator/freezer for the dietary department. In addition, he stated he wished to amend the 2006 County budget in the amount of \$3,500, increasing revenues and appropriations representing receipt of the HCRA (Health Care Reform Act) Recruitment and Retention Grant Funds.

Motion was made by Mr. Mason, seconded by Mr. Barody, and carried unanimously approving the requests as outlined above and refer same to the Finance Committee for consideration. A copy of the resolution request forms are on file with the minutes.

Due to the difficulty in recruiting part-time R.N.'s, Mr. Payne advised he had a qualified candidate who would accept a full-time position of R.N. Supervisor if they combined the two part-time positions to one full-time position. He added the necessary funds were in the budget.

Motion was made by Mr. Barody, seconded by Mr. Geraghty and carried unanimously approving the request to create a new position of R.N. Supervisor, and refer same to the Personnel Committee. A copy of the Request to Create New Position is on file with the minutes.

Referring to the fifth item on the Westmount agenda, Mr. Payne reported the I.G.T. (Intergovernmental Transfer) for 2005 still had not arrived but they anticipated receiving the payment of approximately \$232,000 by the last week in May. Last month they discussed receiving funds that were to be divided amongst the county nursing homes; however, he apprised, those funds had all been cut by Governor Pataki.

With respect to Item 7, Mr. Payne advised the audit report had been completed and the accountant would like to make a presentation at the May committee meeting.

Mr. Stec entered the meeting at 10:35 a.m.

Mr. Payne referred the committee to the Westmount Health Facility Newsletter that had been forwarded to all families. He said he would like to welcome all supervisors to the various activities during Nursing Home Week, May 15-19, 2006. He noted on Saturday, May 27, 2006 at 10:30 a.m. there would be a Memorial Day service held in front of the Westmount building. Mr. Haskell said he would encourage all supervisors to attend.

Mr. Payne apprised the last page of the agenda was a staffing report, current as of this morning.

Mr. Haskell reminded the supervisors about the wedding. Mr. Gabriels queried whether the R.N. Supervisor position was Civil Service and Mr. Payne replied affirmatively.

Mr. Haskell asked the Clerk of the Board to schedule the next committee meeting at Countryside

Adult Home.

There being no further business to come before the Committee, on a motion by Mr. Barody and seconded by Mr. Mason, Mr. Haskell adjourned the meeting at 10:40 a.m.

Respectfully submitted,

Debra L. Schreiber
Legislative Office Specialist